



Welcome to EDI /B2B Trade Services

Welcome to the EDI/B2B trade Services website. The purpose of site is to ensure we provide our valued trading partners relevant and current information to assist in trading electronically with Rite Aid.

The intent of this letter is to acquaint you with the Rite Aid ED Services Program and the compliance requirements as it pertains to those trading partners who supply our Distribution Centers and Stores/Pharmacies as well as, fulfillment drop ship trading partners that support our Rite Aid Online Store.

Rite Aid requires all domestic and international suppliers to support the electronic exchange of transactions in accordance with accepted standards and specifications as well as compliance with the *Rite Aid Supplier Compliance Guide*.

Rite Aid EDI policies are covered in the *Supplier Compliance Guide* and the *Supply Policy Agreement for Generic Pharmaceutical Suppliers* which specify that all suppliers accepting distribution center (DC) purchase orders are required at minimum to support the electronic exchange of purchase orders, advance ship notices and invoice transactions in accordance with policy and procedures. Other transactions are supported and exchanged in certain instances as Rite Aid deems appropriate.

Direct-store-delivery suppliers are required to support invoicing at minimum and in certain instances purchase orders and advance ship notice. Again, other transactions may be exchanged in certain instances as Rite Aid deems appropriate.

Rite Aid Online Store third party fulfillment drop ship suppliers are required to support a number of transactions as specified and in accordance with the *Rite Aid Online Store Master Agreement*. This program for drop shipments is administered by our solution partner of LogicBroker.

In addition to "traditional EDI," Rite Aid supports other third-party solutions to enable trading electronically. Just go to Quick Link under Enablement Programs on web site for list of solution providers. Each trading partner must evaluate the costs and benefits of the appropriate solution that best satisfies their needs. Rite Aid does not assume any costs for supplier enablement solutions. Below is a brief summary of those solutions for trading partners to consider:

- Web-based HTML forms that require only Internet access to utilize and exchange transactions. This is a simple point-and-click technology. Some of these offer back-office accounting package interfaces, the ability to upload larger files to forms, and alerting services around the transactions.
- Excel-based solution enabling file exchanges.
- XML, CSV, iDoc, etc
- Desktop software to enable the exchange of EDI transactions.
- Outsourced/Service Bureau which can take any file format the trading partner desires or requires and interface with Rite Aid requirements. Supports any-to-any format exchange.
- OCR /Fax-to-EDI services allow paper-based documents to be converted to an electronic transaction.
- Email-commerce is a trading partner push solution that enables the exchange of transactions through secured email where file formats such as flat file, XML and others are supported.
- Communications protocols of AS2 and SFTP as well as, value-added networks

Rite Aid Supplier Compliance Guides requires all suppliers to support the exchange of required transactions electronically and within standards acceptable and as supported by Rite Aid.

Rite Aid processes millions of EDI transactions annually and has relationships with thousands of trading partners that utilize various software systems, platforms and have various internal constraints. Because of these volumes and the numerous relationships that are supported, Rite Aid cannot support proprietary files or any customizations. It will be the responsibility of the trading partner to accommodate and support Rite Aid requirements and standards to conduct business.

Trading partner classifications are as follows:

- Manufacturers
- Wholesalers
- Distributors
- Suppliers
- Import Agents / Freight Forwarders
- Indirect Suppliers
- Financial Institutions
- Governmental Agencies / Authorities
- Transportation Carriers
- Healthcare Providers
- Third Party Logistics Services
- EDI Third Party Service Providers

If there are any questions please reference the information below.

- ❖ Rite Aid EDI Services Department contact information:
 - Helpline: 717-731-3815 (8am -5pm EST)
 - Fax number: 717-975-8623
 - Email: Edi@riteaid.com
 - Mailing address: Rite Aid, 30 Hunter Lane, Camp Hill, PA 17011
- ❖ Rite Aid Supplier Portal: Go to www.RiteAid.com, go to bottom of Home Page then select *Corporate Info* , and either link from left side bar or right lower section to the *Supplier Portal*.
- ❖ EDI/B2B Trade Services Website: Go to the *Supplier Portal* and select the blue bar labeled *EDI/B2B Trade Services*. Direct link: <http://www.riteaidediservices.com/>

Thank you.

Sincerely,

Rite Aid
EDI Services Department
Email edi@riteaid.com
Phone 717-731-3815