Rite Aid Corporation

810 - Invoice for Distribution Center (DC)
Version 4010

Segment ID	Description	Segment Attributes	Location
ISA	Interchange Control Header	M	Heading
GS	Functional Group Header	M	Heading
ST	Transaction Set Header	M	Heading
BIG	Beginning Segment for Invoice	M	Heading
N1	Name – Remit To	M	Heading
N1	Name – Ship To	M	Heading
N3	Address Information	M	Heading
N4	Geographic Location	M	Heading
ITD	Terms of Sale / Deferred Terms of Sale	M	Heading
IT1	Baseline Item Data (Invoice)	M	Detail
PID	Product/Item Description	M	Detail
SAC	Service, Promotion, Allowance, or Charge Information	O	Detail
TDS	Total Monetary Value Summary	M	Summary
SAC	Service, Promotion, Allowance, or Charge Information	O	Summary
CTT	Transaction Totals	O	Summary
SE	Transaction Set Trailer	M	Summary
GE	Functional Group Trailer	M	Summary
IEA	Interchange Control Trailer	M	Summary

Introduction:

This X12 Transaction Set contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided

INVOICES FOR DISTRIBUTION CENTER SHIPMENTS

Rite Aid always views the TDS01, invoice amount, as a positive number.
Rite Aid's AP system is not capable of handling electronic distribution center credits; credits must be submitted to Rite Aid AP Department manually.

The TDS01 is the invoice net amount (the amount the trading partner is requesting Rite Aid to pay).
A valid Rite Aid PO number is mandatory to process an invoice. Invoices received with missing or invalid PO numbers (BIG04) cannot be processed for payment. It is the vendor's responsibility to ensure the accuracy of the data contained in invoices to Rite Aid.

Item detail is mandatory to process a DC invoice.

Rite Aid can only process electronically transmitted invoices for purchase orders sent electronically via EDI. Manual orders placed for DC shipments can only be processed by paper.

Information regarding Rite Aid's **Supplier Compliance Guide** is available on the Rite Aid Supplier Portal. A valid Login & password is required to access this document.

"Rite Aid's DUNS+4 /Distribution Centers: The link contained in these guidelines will provide listing of all Rite Aid DC ship-to-locations addresses and phone number , DEA number, DUNS+4 number and preferred LTL carrier. Also indicated if applicable will be any satellite location of the primary DC " DC listings can be downloaded at http://www.riteaidediservices.com/distribution-centers/

GUIDELINES FOR FUNCTIONAL ACKNOWLEDGEMENTS

 Upon receipt of any EDI transaction, the receiving partner shall promptly and properly transmit a Functional Acknowledgement (ANSI ASCX12 997). Rite Aid expects that trading partners pick up on a daily basis and acknowledge by returning the Functional Acknowledgement within 24 hours of the time Rite Aid transmitted the original document.

The receiving partner is expected to monitor and review all 997s for errors that may require attention.

ISA Interchange Control Header

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
ISA01	I01	Authorization Information Qualifier	00	M	ID	2/2	
ISA02	I02	Authorization Information		M	AN	10/10	spaces
ISA03	I03	Security Information Qualifier	00	M	ID	2/2	
ISA04	I04	Security Information		M	AN	10/10	spaces
ISA05	I05	Interchange ID Qualifier		M	ID	2/2	assigned by partner
ISA06	I06	Interchange Sender ID		M	AN	15/15	assigned by partner
ISA07	I05	Interchange ID Qualifier	01	M	ID	2/2	DUNS
ISA08	I07	Interchange Receiver ID	014578892	M	AN	15/15	Rite Aid's DUNS Number (#)
ISA09	I08	Interchange Date		M	DT	6/6	current date
ISA10	I09	Interchange Time		M	TM	4/4	current time
ISA11	I10	Interchange Standards ID	U	M	ID	1/1	
ISA12	I11	Interchange Version ID	00401	M	ID	5/5	
ISA13	I12	Interchange Control Number		M	N0	9/9	sequential number
ISA14	I13	Acknowledgment Requested	0	M	ID	1/1	
ISA15	I14	Test Indicator	P	M	ID	1/1	
ISA16	I15	Subelement Separator	>	M	AN	1/1	
		Element Separator	*				
		Segment Terminator	~				

GS Functional Group Header

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
GS01	479	Functional ID Code	IN	M	ID	2//2	Invoice
GS02	142	Application Sender's Code		M	AN	2/15	assigned by partner
GS03	124	Application Receiver's Code	014578892	M	AN	2/15	Rite Aid's DUNS Number
GS04	29	Group Date	CCYYMMDD	M	DT	8/8	current date
GS05	30	Group Time	HHMM	M	TM	4/8	current time
GS06	28	Group Control Number		M	N0	1/9	sequential number
GS07	455	Responsible Agency Code	X	M	ID	1/2	
GS08	480	Version/Release Industry ID Code	004010	M	AN	1/12	

ST Transaction Set Header

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
ST01	143	Transaction Set ID Code	810	M	ID	3/3	Invoice
ST02	329	Transaction Set Control Number		M	AN	4/9	sequential number

BIG Beginning Segment for INVOICE

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
BIG01	373	Date	CCYYMMDD	M	DT	8/8	Invoice Date (CCYYMMDD) Format
BIG02	76	Invoice Number		M	AN	1/22	Vendor's Invoice Number
BIG03	373	Date	CCYYMMDD	M	DT	8/8	Purchase Order Date (CCYYMMDD)
BIG04	324	Purchase Order Number		M	AN	1/22	Rite Aid Purchase Order Number (7 digits)

BIG*20100316*90612701*20101018***3661573**.

Sending a value other than a valid Rite Aid PO Number or not sending a value in the BIG04 will cause the invoice to be Suspended in the AP system delaying processing and payment.

N1 Name

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
N101	98	Entity Identifier Code	RE	M	ID	2/3	Party receiving invoice remittance
N103	66	Identification Code Qualifier	1 9 92	M	ID	1 / 2	DUNS Number DUNS Number Assigned By Rite Aid
N104	67	Identification Code		M	AN	2/80	Your Duns Nbr (IF N103 = 1) Your Duns Nbr (IF N103 = 9) 5 Digit Vendor number (IF N103 = 92) Rite Aid Prefers this.

N1*RE**1*xxxxxxxxx. Your Company's 9 digit Duns Number.
N1*RE**9*xxxxxxxxx. Your Company's 9 digit Duns Number.
N1*RE**92*12345. **Your Rite Aid assigned 5 digit vendor number.**

N1 Name

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
N101	98	Entity Identifier	ST	M	ID	2/3	Ship To
N102	93	Name		M	AN	1/60	Name of Rite Aid's DC that product is being Shipped to.
N103	66	Identification Code Qualifier	9 92	M	ID	1/2	Rite Aid's Duns + 4 digit DC number Assigned By Rite Aid
N104	67	Identification Code		M	AN	2/80	If N103 = 9 use Rite Aid's Duns + 4 Digit DC Nbr * Refer to http://www.riteaidediservices.com/distribution-centers/

N1*ST*RITE-AID LANCASTER DIST CTR*9*0145788920088.
N1*ST*RITE-AID LANCASTER DIST CTR*92*00088.

N3 Address Information

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
N301	166	Address Information		M	AN	1/55	Rite Aid's DC Address * Refer To Table 3 for DC Addresses

N3*LANCASTER DIST CENTER

N4 Geographic Location

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
N401	19	City Name		M	AN	2/30	City Name of Rite Aid DC
N402	156	State or Providence		M	ID	2/2	State name of Rite DC Refer to Table 3
N403	116	Postal Code		M	ID	3/15	Zip Code of Rite Aid DC Refer To Table 3

N4*LANCASTER*CA*93536.

ITD Terms of Sale/Deferred Terms of Sale

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments

ITD01	336	Terms Type Code	01 02 12	M	ID	2/2	Basic End of Month (EOM) 10 Days After End of Month (10 EOM)
ITD03	338	Terms Discount Percent		O	R	1/6	If ITD03 is present, either ITD04 or ITD05 is required
ITD04	370	Terms Discount Due Date		X	DT	8/8	CCYYMMDD Format
ITD05	351	Terms Discount Days Due		X	N0	1/3	
ITD06	446	Terms Net Due Date		O	DT	8/8	CCYYMMDD Format *See Notes
ITD07	386	Terms Net Days		M	N0	1/3	Terms Net Days *See Notes
ITD08	362	Terms Discount Amount		O	N2	1/10	If ITD08 is present, either ITD04 or ITD05 is required

ITD*01*****20100415*30.
ITD*02*****20100415*30.
ITD*12*****20100415*10.

Samples of ITD with discounts.

ITD*01**2*20100401**20100415*30.
ITD*02**2**15*20100415*30.
ITD*12*****20100415*10.

- Sending both ITD06 and ITD07 is acceptable, but at least one must be sent.
- If sending a discount, then either ITD03 or ITD08 is required in addition to either ITD04 or ITD05.
- No elements should contain a zero ("0") value.

IT1 Baseline Item Data (Invoice)

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
IT102	358	Quantity Invoiced		M	R	1/10	Line Item Quantity From PO
IT103	355	Unit or Basis for Measurement Code	CA PC	M	ID	2/2	Case Piece
IT104	212	Unit Price		M	R	1/17	Line Item Cost
IT105	639	Basis of Unit Price Cost	CA PC	O	ID	2/2	Per Case (As Interpreted By Rite Aid) Piece
IT106	235	Product / Service Id Qualifier	(one of the following) UA UI VN UK UP EN ND	M	ID	2/2	(one of the following) UPC/EAN Case Code (2-5-5) UPC CPC (1-5-5) Vendor's MFI Number EAN-UCC 14 GTIN (1-2-5-5-1) UPC UCC 12 (1-5-5-1) EAN-UCC 13 GTIN (2-5-5-1) NDC Number
IT107	234	Product / Service ID		M	AN	1/48	Assigned Number associated with above Qualifier
IT108	235	Product / Service Id Qualifier	IN	O	ID	2/2	Rite Aid's Item Number – Strongly requested
IT109	234	Product / Service ID		O	AN	1/48	Rite Aid's Item Number – Strongly requested

IT1**216*EA*6.98*PE*UI*41689400132*IN*0421586.
IT1**216*EA*69.98*CA*UA*123456789012*IN*0421586.
IT1**216*CA*6.98*PE*VN*400131*IN*0421586.
IT1**216*CA*6.98*EA*ND*0111145678*IN*0421586.

- IT1 04 cannot be equal to zero ("0").
- No IT1 information should be sent for free merchandise.
- Item cost or item cost less item allowance (indicated by an item level SAC segment) must match PO item cost for processing in the AP system.
- IT1 05 is not mandatory, **but UOM in IT1 02 and IT1 04 must be in the same unit of measure.**
- IT1 06 and IT1 07 are mandatory and should be the same as sent on the Rite Aid purchase order.
- IT1 08 and IT1 09 are optional but **strongly requested**. Not returning the Rite Aid item number could delay processing of the invoice

PID Product / Item Description

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
PID01	349	Item Description Type	"F"	M	ID	1/1	Free Form
PID05	352	Description		M	AN	1/80	Free Form Description of product

PID*F****DESCRIPTION.

SAC Service, Promotion, Allowance, or Charge Information

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
SAC01	248	Allowance or Charge Indicator	A	M	ID	1/1	Allowance
SAC02	1300	Svc, Allowance, Promo, Charge code		M	ID	4/4	Refer to **Table 1** for allowance codes at Item level
SAC05	610	Amount		M	N2	1/15	Allowance Amount
SAC12	331	Allowance or Charge Method Code	02	M	ID	2/2	Off Invoice

SAC*A*A400***10000*******02

- **CHARGES ARE NOT PERMITTED AT THE ITEM LEVEL**
- When an item allowance is given, the net item cost should equal the PO item cost.
- The SAC05 can not be a zero ("0") Value
- Decimals are not permitted in the SAC05
- Refer to Table 1 for valid allowance codes to use; sending an invalid code could delay processing the Invoice.

TDS Total Monetary Value Summary

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
TDS01	610	Amount		M	N2	1/15	Invoice Net Amount Due

TDS*301536.

The Net Invoice Amount is equal to Net Total + Invoices Charges – Invoice Allowances (Excluding Terms Discount)

SAC Service, Promotion, Allowance, or Charge Information

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
SAC01	248	Allowance or Charge Indicator	A C	M	ID	1/1	Allowance Charge
SAC02	1300	Svc, Allowance, Promo, Charge code		M	ID	4/4	Refer to **Table 2** for Allowance / Charge codes
SAC05	610	Amount		M	N2	1/15	Allowance / Charge Amount
SAC12	331	Allowance or Charge Method Code	02 06	M	ID	2/2	Off Invoice Charge to be Paid by Customer

SAC*A*A400***15000*******02
SAC*C*H625***7500*******06

- The SAC05 can not be a zero ("0") Value
- Decimals are not permitted in the SAC05
- Refer to Table 2 for valid allowance/charge codes to use; sending an invalid code could delay processing the Invoice.

CTT Transaction Totals

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
CTT01	354	Number of Line Items		M	N0	1/6	Count of all IT1 Segments

CTT*1~

- The CTT01 needs to be the total of all IT1 segments.

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SE Transaction Set Trailer

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
SE01	96	Number of Included Segments		M	N0	1/10	
SE02	329	Transaction Set Control Number		M	AN	4/9	

GE Functional Group Trailer

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
GE01	97	Number of Included Sets		M	N0	1/6	
GE02	28	Group Control Number		M	N0	1/9	

IEA Functional Group Trailer

REF	Ele ID	Description	Code or Qualifier	Rite Aid Attributes			Comments
IEA01	I16	Number of Included Groups		M	N0	1/5	
IEA02	I12	Interchange Control Number		M	N0	9/9	

Sample Format for DC 810

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ISA*00*  *00*  *12*12345678 *01*014578892
*061019*1716*U*00400*000000001*0*P*>.
GS*IN*1234567890*014578892*20101019*1716*1*X*004010.
ST*810*0001.
BIG*20100316*90612701*20101018*1234567.
N1*RE**92*12345.
N1*ST*RITE-AID LANCASTER DIST CTR*9*0145788920088.
N3*LANCASTER DIST CENTER.
N4*LANCASTER*CA*93536.
ITD*01*****20100415*30.
IT1**216*EA*6.98*PE*UA*041689400132*IN*0421586.
PID*F****Description.
IT1**216*PC*6.98*PC*UA*041689400101*IN*0421587.
PID*F****DESCRIPTION.
SAC*A*A400***228****02
TDS*301536.
SAC*A*A400***6000****02
CTT*2.
SE*14*0001.
GE*1*1.
IEA*1*000000001.
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Table 1
Rite Aid DC Vendors
Allowance Code Table – Item Level

ALLOWANCE CODES		
Category	**Code**	**Table 1300 Description**
ALLOWANCE	A260	Advertising Allowance
(OTHER)	A400	Allowance non-performance
	C320	Display Allowance

CHARGE CODES		
Category	**Code**	**Table 1300 Description**
CHARGES NOT ALLOWED AT ITEM LEVEL.		

Table 2
Rite Aid DC Vendors
Allowance/Charge Code Table – Invoice (Summary) Level

ALLOWANCE CODES		
Category	**Code**	**Table 1300 Description**
FREIGHT	A170	Freight
ALLOWANCE	C310	Discount
	D240	Freight
	D270	Fuel Surcharge
	D500	Handling
	F050	Other(See Related Description)
	F340	Pick/Up
RETURNS	B660	Contract Allowance
ALLOWANCE	B950	Damaged Merchandise
	C000	Defective Allowance
	D250	Freshness/Leaker Allowance
	E800	No Return Credit Allowance
	F800	Promotional Allowance
	H000	Special Allowance
	I410	Unsaleable Merchandise Allowance
ALLOWANCE	A260	Advertising Allowance
(OTHER)	A400	Allowance non-performance
	B130	Cigarette Stamping
	C260	Discount – Incentive
	C320	Display Allowance
	F280	Performance Allowance
	F910	Quantity Discount
	I570	Warehouse
	F970	Rebate

CHARGE CODES		
Category	**Code**	**Table 1300 Description**
FREIGHT	A170	Freight
CHARGE	D200	Freight Charge to Destination
	D240	Freight
	D270	Fuel Surcharge
	D500	Handling
	H390	Stop-off Charge
	I380	Unloading (Labor Charges)
SALES TAX	F050	Other (See Related Description)
	H750	Tax – Sales Tax (State and Local)
PALLET	F180	Pallet
CHARGE	F190	Palletizing
OIL RECYCLE	H330	State Sales Charge
TAX	H730	Tax – Local Sales Tax
	H760	Tax – State Hazardous Substance
	H770	Tax – State Tax
	H660	Tax --Excise Tax
SOFT DRINK	C090	Deposit Charges
TAX (CRV)/	H625	Tax – Beverage Tax
DEPOSITS	H850	Tax

1. Rite Aid cannot process charges at the item level. Roll up any item charges and transmit in a summary level SAC segment.
2. Please contact Rite Aid's EDI Department (717)731-3815 for authorization to transmit any codes that are not recognized above. Sending a code not on the Rite Aid table will cause delays in processing your invoices.
3. **Freight Allowance Program** Just to note there has been to changes in regard to these transactions guidelines. This is for clarity purposes. ***Purchase Orders****:* Rite Aid EDI Purchase Orders will identify in the 'FOB' segment of FOB01 Shipment Method of Payment of 'PB' =Customer Pickup/Backhaul or Rite Aid controlled freight; and in theTD5 segment, TD504 "H"=Customer Pickup. ***Invoice***: The suppliers Invoice will indicate in the SAC segment, SAC01 "A"=allowance; SAC02 code of 'F340'= Pickup Allowance; and in SAC05 the amount of the allowance. Finally, the SAC12 must be sent with code 02 = Off Invoice - and this is applied at the summary level of the invoice.

RITE AID CORPORATION
DISTRIBUTION CENTER (DC)
Invoice (810) Version 4010

This X12 Transaction Set is utilized to support invoicing transaction as a result of a Rite Aid DC Purchase Order. It contains the format and established data contents as required by Rite Aid to accept and process the Invoice Transaction Set (810). The transaction is used to provide for customary and established business and industry practice relative to the billing for goods delivered to Rite Aid Distribution Centers.

General Comments:

Invoices for Distribution Center Shipments

- Rite Aid always views the TDS01, invoice amount, as a positive number.
- Rite Aid's AP system is not capable of handling electronic distribution center credits; _credits must be submitted to Rite Aid AP Department manually._
- The TDS01 is the invoice net amount (the amount the trading partner is requesting Rite Aid to pay).
- A valid Rite Aid PO number is mandatory to process an invoice. Invoices received with missing or invalid PO numbers (BIG04) can not be processed for payment. It is the vendor's responsibility to ensure the accuracy of the data contained in invoices to Rite Aid.
- Item detail is mandatory to process a DC invoice.
- For additional information and details regarding Rite Aid's supply chain requirements and to access **Rite Aid's Supplier Compliance Guide**, please logon to the Rite Aid portal, must be a registered supplier with a valid user ID and password to access. Rite Aid's **Supplier Portal** can be found at www.RiteAid.com then select _Our Company_, click on _Supplier Portal._
- Information regarding Rite Aid's **Distribution Center References** is located online at www.riteaidediservices.com under Distribution Centers.
- **Freight Allowance Program** Just to note there has been to changes in regard to these transactions guidelines. This is for clarity purposes. **_Purchase Orders_**: Rite Aid EDI Purchase Orders will identify in the 'FOB' segment of FOB01 Shipment Method of Payment of 'PB' =Customer Pickup/Backhaul or Rite Aid controlled freight; and in theTD5 segment, TD504 "H"=Customer Pickup. **_Invoice_**: The suppliers Invoice will indicate in the SAC segment, SAC01 "A"=allowance; SAC02 code of 'F340'= Pickup Allowance; and in SAC05 the amount of the allowance. Finally, the SAC12 must be sent with code 02 = Off Invoice - and this is applied at the summary level of the invoice.

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